**Miami Lakes Chamber of Commerce**

**2016 Networking Business Expo**

**Application for Exhibitor Registration**

**Thursday, December 1st, 2016**

**5:00 p.m. - 8:00 p.m.**

**Shula’s Hotel & Golf Club Grand Ballroom**

**8004 N.W. 154 Street # 163, Miami Lakes, FL 33016**

**Company’s Name:**

**Address:**

**Contact Person: Phone:**

**Email:**

**Electrical needed \_\_Yes \_\_No**

**Products/Services to be displayed:**

**Registration: $275 per table**

**Would you like an invoice generated? \_\_Yes \_\_No**

**If you would like to pay by check, mail to:**

 **Miami Lakes Chamber of Commerce**

 **8004 N.W. 154th Street # 163**

 **Miami Lakes, FL 33014**

**If you would like to pay by Credit Card, contact us and the form will be send to you.**

The EXPO will assign individual tables (approx. 3’ x 6’ covered by cloth with two chairs) on a first-come, first-served basis. If you have your display booth, or if special display space is required, please indicate. The showcase committee will try to honor all reasonable requests, but cannot guarantee that preferences will be honored.

You are making an investment in your business by participating in the EXPO. Your committee is promoting it as much as possible, but you have a responsibility, as well. Everyone has a client base and individually know groups of people that may or not be reached by general advertising. Let your clients/ customers know you will be exhibiting. Send them an e-blast! They can know you as someone involved in the community, in addition to someone who sells them a product or service. They will appreciate this great opportunity to network, and by every exhibitor doing the same it will be a super win-win for all.

**Exhibitor set up will take place from 3:00 p.m. to 4:30 p.m. on Thursday, December 1st, 2016**

**Tear down MUST BE COMPLETED by 8:30 p.m. on Thursday, December 1st, 2016**

**Kindly return this form completed via email to make sure your space is reserved.**

**Need more information? Contact us!**

Email us at manager@miamilakeschamber.com or call us at 305.556.2212